



Windsor Academy Trust

Chief Executive Officer: Mr K W Sorrell, B.Ed.(Hons), MA

Windsor Academy Trust
Trinity Point
Halesowen
West Midlands
B63 3HY

Tel: 0121 602 7594

Email:
Info@windsoracademytrust.org.uk

Website:
www.windsoracademytrust.org.uk

Twitter: @winacadtrust

Company registration no: 07523436
Place of registration: England

Dear Parents/Carers,

Following a successful pilot at one of our secondary academies Cheslyn Hay Academy, we are rolling out the **Google Guardian Tool** across our KS2 classes to augment and enhance how we communicate with parents/carers. This will be going live on Monday 1st February.

What is Google Guardian?

Google Guardian provides a daily/weekly email summary of Google Classroom activity to parents/carers which includes:

- Upcoming work: New class work and when it's due to be completed as well as any announcements
- Missing work: If your child has missed a deadline that was set for a piece of work to be completed by

What do parents need to do?

You will receive a link which will enable you to be able to receive a daily/weekly summary of work that has been set on Google Classroom for your child/ren. We believe that this will improve school and parent communication and help us to work together more efficiently to support our children.

The deadline for completion: Friday 29th January - 4pm

For more information about Google Guardian visit these links:

<https://support.google.com/edu/classroom/answer/6388136> (for parents/guardians)

<https://support.google.com/edu/classroom/answer/7075223> (for students)

<https://support.google.com/edu/classroom/answer/7126518?hl=en> (FAQs)

If you have any enquiries please contact Mr Heighway (Computing lead) on Class dojo

Yours Sincerely,

Mrs L Wright
Headteacher



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